

UNAPPROVED MINUTES OF CHAPTER MEETING ON SEPTEMBER 22, 2014

Meeting called to order at 4:20 pm.

In attendance: President Julie Salisbury, Treasurer Vicki Poyser, Vice President Traci Sether, Brenda Kirk, Al Notter, Denise Knudsen, Delpha Powell, Debbie Sandblast and John Phillips

1. **Approve Minutes of May 2014 Chapter Meeting:** Approved with minor corrections.
2. **Treasurer's Report:** See attached report for July/August 2014.
3. **President's Report:** See attachment.
4. **Vice President's Report: Vice President Sether reported on the School Board** unanimously passed resolution 1415-413 authorizing negotiation for and the sale of the transportation & maintenance facility at the maple lane school campus to Historic Properties, LLC., and 1415-414 to authorize planning and construction of new transportation and maintenance facility contingent upon executed sale of Maple Lane. Please refer to the School Board page on the District website for more information. VP Sether also ran through the list of current Building Representatives and announced that if anyone else is interested in becoming a Building Representative to please let her know.
5. **Secretary's Report:** In Secretary Lancaster's absence, President Salisbury provided copies and a brief run-down of the minutes of the Executive Board meetings of August 28th and September 8th. See attachment.
6. **New Business:**
 - 6.1. **Budget:** Treasurer Poyser presented the proposed 2014-2015 Budget. She explained that the Executive Board recommended changing our fiscal year to September 1, 2014 through August 31, 2015 because our Scholarship and some of the Conferences expenses are not paid until July or August. The change in the fiscal year would allow the expenses to be paid in the year in which they are incurred. The Executive Board also recommended basing our budget on funds available on September 1, 2014. The proposed budget is attached. Note the category for Unappropriated Ending Fund Balance. Also attached is the Explanation of Budget Expense Categories for 2014-2015.
 - 6.2. The meeting ran over the allotted time during the budget discussion. A motion to extend the time was made by Denise Knudsen, seconded by Delpha Powell and passed unanimously. At the conclusion of the budget presentation and discussion a motion to adopt the budget as proposed was made by John Phillips, seconded by Debbie Sandblast and was passed unanimously.
7. Good of the Order:
 - 7.1. Meeting Raffle: This year members will be given a ticket for each chapter meeting attended. Tickets will be collected and a drawing will take place at the May chapter meeting. The winner will be given a \$25 gift card. The winner must be present at the May meeting in order to win.
 - 7.2. The Quality Education Festival will be held on Sunday October 19th from noon to 3:00 pm at Pioneer Courthouse Square in downtown Portland. The event is sponsored by Oregon City Education Association and the Oregon Education Association. There will be student performances, face painting, educational booths, hands-on activities, music, food and prizes.

Meeting adjourned at 5:35 pm.