

Chapter Meeting Approved Minutes

Monday, February 6, 2017, 4:40 – 6:15 pm

Present: President Kathleen O'Brien, Vice President Debbie Sandblast, Treasurer Vicki Poyser, Secretary Nancy Parker, Deanne Chaves (Transition House), Denise Knudsen (OCHS), Mary Wilson (Jennings Lodge), Marnie Meuret (Transportation), Pam Kretschmer (OCHS)

Called to order at 4:40 pm

Approval of minutes: Kathleen O'Brien made the motion to approve the Chapter Minutes for December 5, 2016. It was seconded by Deanne Chaves and was approved unanimously. The Chapter Minutes will be placed on file.

Order of Business:

- ◆ President's Report: The President Kathleen O'Brien will meet with John and discuss additional training for snow make up days.
- ◆ Vice President's Report: Would like information on CPA basics, Legal aspects and CPI training for all employees who are interested. Also, we need training on AESOP.
- ◆ Treasurer's Report: Vicki Poyser presented the December 2016 report. Savings Account Balance is \$1,436.34. Checking account beginning balance was \$7,736.34, with income of \$875.20 and expenses of \$221.13, with an ending balance of \$8,391.41. The report was placed on file.
- ◆ Committee Reports:
 - Scholarship Committee: Need Applications for and email sent out to all classified.
 - Insurance Committee: They have begin having meetings.
 - Contract Negotiations Committee: Are meeting.
 - First Book Committee: Nothing new.
 - Webpage: Kathy Ebenal is our webmaster and information for the website should be sent to her.
 - News letter: Need someone to publish newsletter.
 - Bingo Committee: Nancy Parker is going to Reynolds Bingo is 6-8 pm on February 17 at IBEW, 15937 NE Airport Way, Portland. Nancy is using their Bingo as a blue print for our bingo.

New Business:

- ◆ Bylaws: At the March 6, 2017 chapter meeting we will be discussing and voting on retiring the bylaws as our governing document. Vicki Poyser will send out an email too all classified.
- ◆ Banner Contest: The deadline was extended to April 1, 2017. Nancy Parker made the motion to extend the banner contest to April 1, 2017, Kathleen O'Brien seconded it and it was passed unanimously. Nancy Parker sent flyers to the teachers at High School. Vicki Poyser is going to create for submissions form.
- ◆ Bulletin Board Contest: I have one entry. Deadline for contest is March 6, 2017.
- ◆ WSO Training: Feb 23, 2017, 5-7 at Transportation.
- ◆ Steward Training: Feb 12 and Feb 25.
- ◆ \$50 Stipend: To encourage the committee members and WSO to attend the Chapter Meeting, we will give them a \$50 stipend if they attend at least four chapter meetings this

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school year.

- ◆ Conference delegate nominations will be in the March Chapter Meeting. The conference is at the Red Lion at Jensen Beach. It will be June 22-24. Include information in email.
- ◆ Nominations for Secretary and Vice-President will be accepted in the March Chapter Meeting. Include information in email.
- ◆ NW leadership training, July 6-9, 2017
- ◆ LED, March 5-6, 2017, we have three representatives going, Vicki Poyser, Nancy Parker and Kathleen O'Brien. (Pending approval by supervisor.)
- ◆ Pam Kretschmer the negotiations chair will attend executive meetings. We need to look into the committee chairs attending the executive meetings, verify it is in constitution.
- ◆ Secretary Nancy Parker will be standing in for President Kathleen O'Brien at the School Board Meeting, February, March, and April.
- ◆ Kathleen O'Brien made the motion to amend the sign in sheet for the December 5, 2017 Chapter Meeting to include Mary Wilson, it was seconded by Nancy Parker and passed unanimously.

Good of the Order:

- ◆ Visa Raffle Winner: \$100, Rose Chaplin for John McLaughlin was the name drawn but she was not present at meeting. Next meeting the winner could win \$125.00.
- ◆ Meeting Raffle Winner: The winner of the Growler and \$13 Gift Card was Deanne Chaves.

Next Meeting: Monday, March 6, 2017, Jackson Campus B100