

# Explanation of Budget Expense Categories for 2014-2015

## **Academic Scholarship**

This is an award of \$500 to a graduating senior that is a close relative of an OSEA member. The award is paid to the educational institution in the student's name.

## **Association Meeting Expense**

Expenses for association meetings, including:

### **Beverage and Food:**

Beverages and snacks for association meetings including chapter, executive board and chapter committee meetings

### **Subs:**

For OEGB meetings and other association meetings not related to negotiations.

### **Raffle**

Raffle prize(s) for attendance at Chapter Meetings.

## **Conference**

The vast majority of the dues we pay are the state-level dues. Attendance at conference is necessary to be part of the decision-making body that will determine how much those dues are and how they are spent. The conference business sessions are all-day. There are often committee meetings outside of the business sessions. Elections of state officers, zone directors, etc. happen outside of the business sessions. Swearing in of officers also occurs outside of the business sessions. The evenings are also a time to network with other chapter leaders, OSEA administrators and field representatives, review the business from the day, write notes, prepare for the next business session, meet the candidates running for office, etc. Our own chapter delegates also meet to discuss the resolutions and nominees for office. Chapter 14 is allowed ten delegates for conference.

### **Auction Item and Door Prizes**

All chapters are asked to contribute an item for a silent auction. The item should cost \$50 or less. The silent auction is to raise money for government relation's activities. The door prizes are less than \$10 each and each chapter is asked to provide the same number of door prizes as delegates. A drawing at the beginning of each business session awards the door prizes and the delegate must be present to win. This is a way to encourage everyone to arrive promptly to each business session.

### **Banquet and Meals**

Delegates may choose a meal package for a set price or choose to be reimbursed for meals up to a set limit, or a combination of the two options.

### **Hotel Accommodations:**

The conference is Thursday through Saturday evening. The association pays for double-accommodation rooms for persons of the same gender for Thursday and Friday nights. The association also pays for one room for Saturday night. This allows everyone to check out of the other rooms early Saturday morning before the first business session, but still have a place to go to meet and caucus during breaks, to keep belongings and to change before the banquet in the evening.

### **Mileage**

To and from the conference and during conference for meals.

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## **Registration**

There is a registration fee for each delegate attending conference. Usually there is a discounted fee for early registration.

## **Mileage**

The association reimburses the president for mileage accrued on association business. This includes chapter meetings, executive board meetings, committee meetings, School Board meetings, School Board work sessions, School Board Budget Committee meetings, meetings with the OCSD Administration, and meetings in support of members needing assistance from the association.

## **Negotiations**

Costs include sub costs for bargaining team members who miss work to attend bargaining sessions; wages and fixed costs for bargaining team members who miss work to attend association meetings that happen during the work day (one-day bargaining training so we don't inadvertently break the law, and for voting day for president); food costs for all-day bargaining sessions (we split the costs with OCEA and the district); printing/copying costs for ballots, draft documents for bargaining sessions and information sessions prior to the vote; meals for some of the nights of district meetings (School Board meetings and work sessions, School Board Budget Committee meetings). Attendance at all of the above listed meetings gives the association valuable information and greatly improves our bargaining position. \*Note: The recent trend is for a 2-year bargaining cycle for financial matters. The costs are higher during the year of active bargaining, but we budget for the average amount to avoid large fluctuations in annual budgets. We anticipate this expense to be \$4,000 over two years.

## **Charitable Contributions**

Donations to organizations like OC Elks or OC Police. Donations to members in crisis.

## **Office Expenses**

Ink cartridges for printer, postage, file folders, hanging files, binders, envelopes, pens, notepads, etc. Note: OCEA (the teacher's association) allows us to use the printer/copier/scanner they purchased (it is not owned by the district). We share the costs of paper and ink cartridges.

## **Printing Services**

Miscellaneous printing/copying costs including the cost of producing a chapter newsletter, IMC or outside printing services, laminating, paper from IMC.

## **Retirement**

Cards and \$25 checks to retiring OSEA members.

## **Staff Appreciation**

School Board appreciation gifts, licensed staff appreciation gifts and classified staff appreciation gifts.

## **Contingency Fund**

Covers any overages in other categories.

## **Unappropriated Ending Fund Balance**

Proposed Beginning Fund Balance for the following fiscal year.